

Examinations

Christa Hellert, December 6th, 2024

Agenda

- Examination regulations
- Study and examination achievements
- Examination preparation
- Examination dates
- Registration of examinations
- Deregistration from examinations



Examination Regulations



Examination Regulations

General and Specific Examination Regulations

- The **General Examination Regulations / Allgemeine Prüfungsordnung (APO)** apply to all bachelor's and master's degree programmes:
 - Recognition of study and examination achievements
 - Admission to examinations
 - Types of coursework and examinations
 - ...

- The **Specific Part of the Examination Regulations / Besondere Prüfungsordnung (BPO)** applies to a specific degree programme:
 - Structure of the study programme
 - Module descriptions and their corresponding study and examination achievements
 - Regulations that differ from the APO
 - ...



Examination Regulations

Where to find the documents...

➤ Homepage der Fakultät für Maschinenbau

<https://www.tu-braunschweig.de/en/fmb/students/bachelors-degree-programmes/sustainable-engineering-of-products-and-processes/downloads>

Files & Downloads

Zulassungsordnung / Admission Regulations

- ↓ [Allgemeine Zulassungsordnung TU Braunschweig](#) (General Admission Regulations TU Braunschweig)
- ↓ [Besondere Zulassungsordnung "Sustainable Engineering of Products and Processes"\(de\)](#)
- Special Admission Regulations, SEPP, B.Sc. (eng) - *published soon*

Curriculum

- ↓ [Curriculum / Studienplan - German Track \(Muster\)](#)
- ↓ [Curriculum / Studienplan - English Track \(Muster\)](#)

Modulhandbuch / Course Handbook

- ↓ [Modulhandbuch SEPP, B.Sc. / Course handbook SEPP, B.Sc. \(de/eng\)](#)

Prüfungsordnung / Examination Regulations

- ↓ [Allgemeine Prüfungsordnung TU Braunschweig](#) (General Examination Regulations)
 - ↓ [BPO - Besondere Prüfungsordnung, SEPP, B.Sc. \(de\)](#)
 - ↓ [BPO Anlage 1](#)
 - ↓ [BPO Anlage 2](#)
 - ↓ [BPO Anlage 3](#)
-
- ↓ [BPO - Special Examination Regulations, SEPP, B.Sc. \(eng\)](#)

▼ Sustainable Engineering of Products and Processes (B.Sc.)

Course Structure

Insights

Files & Downloads

Application

Contact



Technische
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Examination Regulations

Specific Part of Examination Regulations

➤ The Specific Part of the Examination Regulations include the following:

- **Annex 1:** Module catalogue
- **Annex 2:** Module descriptions of the study programme
- **Annex 3:** Programme learning outcomes

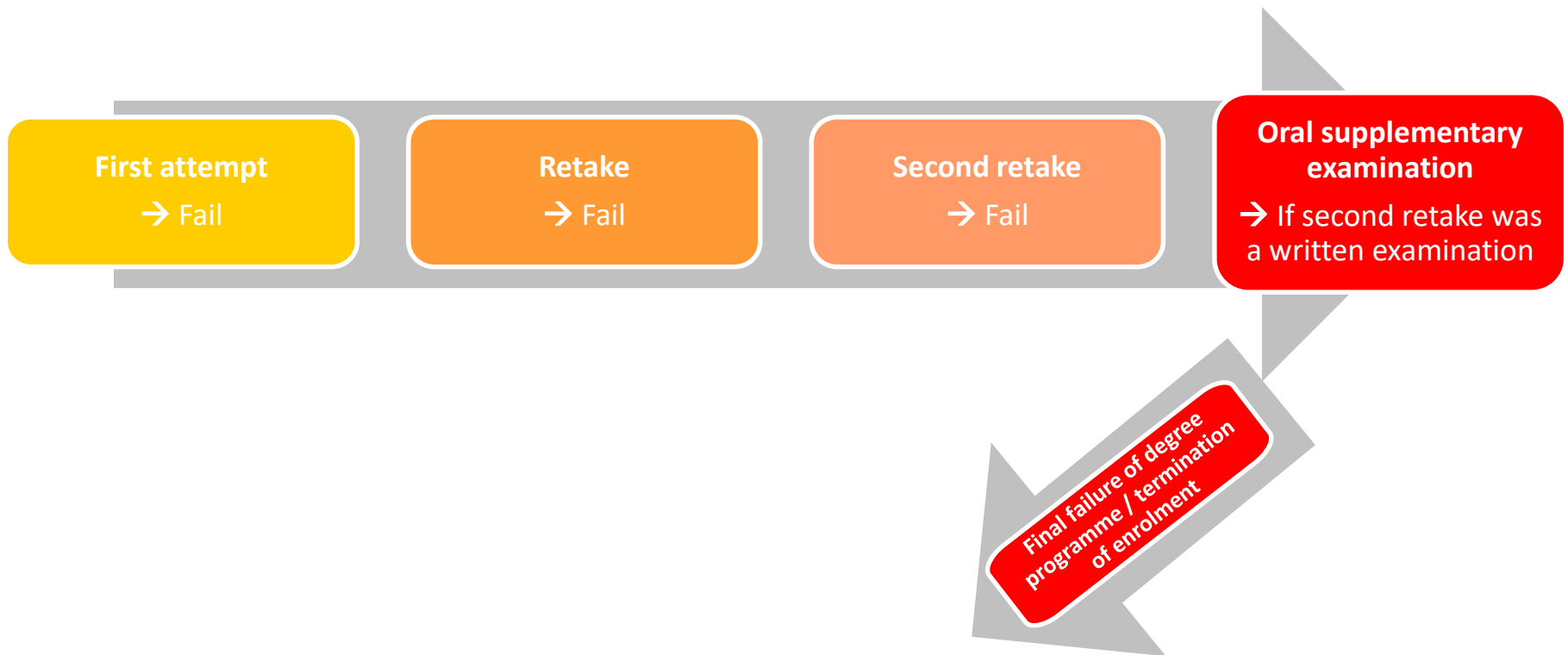


Exemplary module description
in Annex 2

Title	Energy Systems
Number	2520500
ECTS	5,0
Compulsory requirements	
Compulsory attendance	
Expected performance/ Type of examination	
Course achievement	1 examination element: written exam, 120 minutes or oral exam, 30 minutes
Module grade composition	
Objective qualification	
Students know components and systems for the supply of electrical and thermal energy. They are able to explain the fundamentals of different conventional and renewable energy systems. They can calculate energy balances and electrical and thermal efficiencies. The students can design simple energy systems on their own and can select suitable energy system architectures for specific problems.	

Examination Regulations

Examination attempts



- All examination attempts need to be registered individually.

Examination Regulations

Free Attempt / Freiversuch

Examination Attempt 1 = „Free Attempt“ / „Freiversuch“

- **Free Attempt (Freiversuch)** = first attempt within the standard period of study
- The examination can be repeated once at the latest at the end of the next but one semester after registration in order to improve the grade even though the student has passed the examination.
- The better result counts towards the final grade.
- Change of the examination subject possible if the free attempt was not taken in a compulsory area



Examination Regulations

Deception/Cheating

Not allowed during examinations:

- Use of unauthorized notes, smartphone or similar
- Plagiarism
- Any kind of unauthorized assistance, “team work”
- ...

Violation of regulations will result in 5.0 = fail

Important note: Make sure to follow all instructions given before and during your examination by the invigilators.

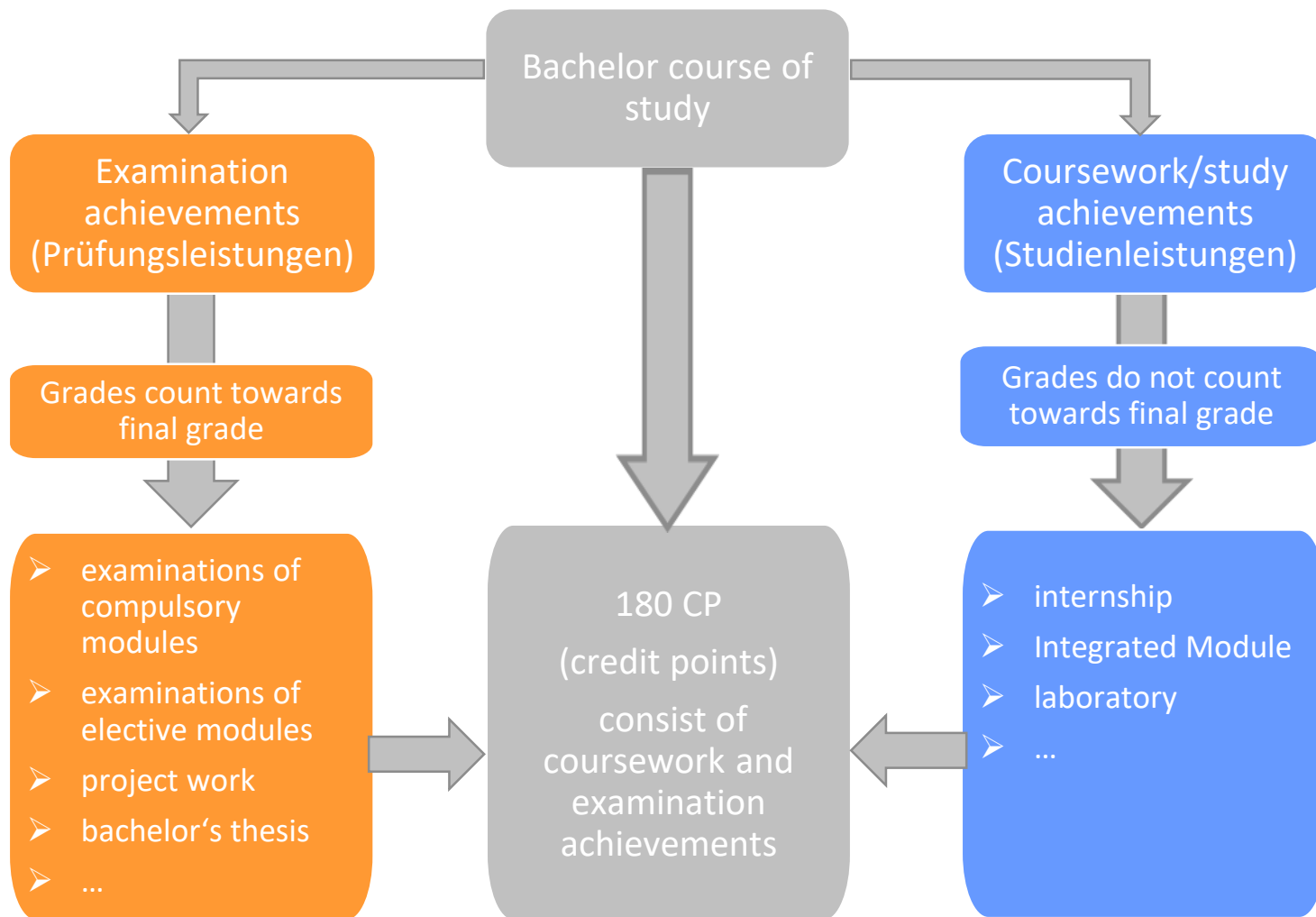
Attempts of cheating can result in termination of enrolment.



Study and examination achievements



Study and examination achievements – B. Sc. SEPP



Examination preparation



Examination preparation

Recommendations

- **Revise** regularly already during the lecture period.
- Prepare in good time.
- Obtain **old examination papers** („Klappe“ of the student council).
- Organise **study groups**.
- Take the offer of **office hours** and **mock examinations**.



Examination dates



Examination dates

Centrally planned examination dates – B. Sc. SEPP

- Check the faculty's website: www.tu-braunschweig.de/fmb

Technische Universität Braunschweig > Struktur > Fakultäten > Fakultät für Maschinenbau > Termine



Termine



Für Studierende der Fakultät für Maschinenbau sind hier die wichtigsten Termine und Abgabefristen im Zusammenhang mit Ihrem Studium zusammengestellt

▼ Fakultät für Maschinenbau

Coronavirus - Aktuelle
Informationen

Aktuelles

Termine

Pinut

Studium

Promotion

Habilitation

Institute & Forschung

International

Mentor.ING und AlumnING.

Gleichstellung und Familie

Tag des Maschinenbaus

Examination dates

Centrally planned examination dates – B. Sc. SEPP

<https://www.tu-braunschweig.de/fmb/aktuellestermine/termine>

Termine und Abgabefristen

Übersicht	Sommersemester 2024	Wintersemester 2024/25
Beginn und Ende der Lehrveranstaltungen	02.04.2024 - 13.07.2024	14.10.2024 - 01.02.2025
Feiertage	01.05.; 09.05.; 20.05.2024	03.10.2024; 31.10.2024; 25. und 26.12. 2024; 01.01.2025
Weihnachtsferien	_____	21.12.2024 - 03.01.2025
Exkursionswoche	19.05. bis 26.05.2024	_____
Tag des Maschinenbaus - Absolventenfeier	04.05.2024 zur Website	10.05.2025 zur Website
Prüfungsanmeldung	01.06.2024 - 30.06.2024	15.12.2024 - 15.01.2025*
		*ggf. abweichender Prüfungsanmeldezeitraum für semesterbegleitende Prüfungen sowie Prüfungen anderer Fakultäten
Prüfungszeitraum	Fak. für MB: 15.07. - 31.08.2024; Fak. 1 WiIng.: 15.07. - 07.09.2024	Fak. für MB und Fak.1/WiIng.: 03.02. - 22.03.2025 (Samstag)
zentral geplante Klausurtermine Bachelor	MB_Wi-Ing_BCPi_SEPP	MB_Wi-Ing_BCPi_SEPP_BWT
zentral geplante Klausurtermine Master	MB_KFZ_LRT_MuM_Wi-Ing_BCI_NET_Pharmalng_PharmaVT	MB_KFZ_LRT_MuM_Wi-Ing_BCI_NET_Pharmalng_PharmaVT
Mündliche Ergänzungsprüfungen	bis 31.10.2024	bis 30.04.2025
Klausureinsicht	Termine werden von den Instituten bekannt gegeben und haben bis	Termine werden von Instituten bekannt gegeben und haben bis zum 30.04.2025 zu

▼ Fakultät für Maschinenbau

Aktuelles

Termine

Pinut

Studium

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Habilitation

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International

Mentor.ING und AlumInG.

Gleichstellung und Familie

Tag des Maschinenbaus

Masch.Bau - Studierendenhaus

Fachschaft

Dekan | Studiendekan

Kontakt

Gremien



Technische
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Examination dates

Centrally planned examination dates - B. Sc. SEPP

- Centrally planned examination dates winter term 2024/25 (excerpt)



Die folgenden Listen erheben keinen Anspruch auf Vollständigkeit und stellen keine rechtsverbindliche Bekanntmachung dar. Bitte informieren Sie sich über die Homepages der jeweiligen Institute, über TUConnect und StudIP bzw. über die von den Instituten erstellten Bekanntmachungen.

**Klausurtermine Bachelorstudiengänge
Wintersemester 2024/25**

Maschinenbau

Wirtschaftsingenieurwesen Maschinenbau

Bio-, Chemie- und Pharmaingenieurwesen

Sustainable Engineering of Products and Processes

Batterie- und Wasserstofftechnologie

Technische Universität
Braunschweig
Fakultät für Maschinenbau

Studiengangmanagement

Schleinitzstr. 30
38106 Braunschweig
Deutschland

studiengangmanagement-fmb@tu-
braunschweig.de
www.tu-braunschweig.de/fmb

Datum: 12. August 2024

Prüfungszeitraum der Fakultät für Maschinenbau: 03.02.2025 – 23.03.2025

Anmeldung zu Prüfungen vom 15.12.2024 – 15.01.2025

Verspätete Anmeldungen nach den genannten Terminen werden nicht mehr berücksichtigt!

Bitte prüfen Sie bei der Anmeldung sorgfältig die Termine!

Pflichtbereich

Datum	Prüfung	Prüfer*in
Montag, 3. Februar 2025	Grundlagen komplexer Maschinenelemente und Antriebe	Vietor, Frerichs
Montag, 3. Februar 2025	Bloerverfahrenstechnik	Krull
Montag, 3. Februar 2025	Grundlagen der Betriebswirtschaftslehre - Marketing & Unternehmensführung	von der Oelsnitz/ Backhaus
Dienstag, 4. Februar 2025	Energy Systems	Schröder
Donnerstag, 6. Februar 2025	Regelungstechnik	Friedrichs, Schröder
Freitag, 7. Februar 2025	Anorganische Chemie	Gamweitzer
Montag, 10. Februar 2025	Anlagenbau	Kwade
Montag, 10. Februar 2025	Betriebliches Rechnungswesen	Ahn
Dienstag, 11. Februar 2025	Grundlagen des Konstruierens	Vietor, Helmbis
Donnerstag, 13. Februar 2025	Grundlagen der Volkswirtschaftslehre	Ludwig/Rösel
Donnerstag, 13. Februar 2025	Grundlagen der Organischen Chemie	Lindel
Freitag, 14. Februar 2025	Technische Mechanik 1 / Engineering Mechanics 1	
Dienstag, 18. Februar 2025	Thermodynamik 1 / Thermodynamik	
Mittwoch, 19. Februar 2025	Physik für MB (nur PO 2012/2014)	

- Details such as times and rooms will be given by the institutes – please make sure to obtain all necessary information in good time.



Examination dates

Decentralised examination planning - B. Sc. SEPP

- Examinations of courses with few students are usually planned by the institutes.
- If an examination date cannot be found on the faculty's main website, please check with the institute offering the course/examination.
- Examination dates that are planned decentrally are not published in the main document but only by the individual institutes.
- In this case only the institutes can give information on the planned dates and times.



Examinations winter 2024/25

Bachelor SEPP 1st semester

Examination	CP	examiners
Technische Mechanik 1 / Engineering Mechanics 1	8	Böl /Al Natsheh
Werkstoffwissenschaften / Materials Science	6	Rösler / Dilger
Ingenieurmathematik A / Mathematics for Engineers A	8	Langemann
Faszination Maschinenbau (if applicable)	5	Vietor
Überfachliche Profilbildung/ Integrated Module, if applicable	?	-

=> 3+ examinations

Registration for examinations



Registration for examinations

Prerequisite - B. Sc. SEPP

➤ Internship

- Recognised basic/pre-study internship
- OR: application of deferral handed in
- In order to upload your internship report and all necessary documents you need your GITZ-ID and your student number
- www.tu-braunschweig.de/fmb/studium/praktikum



Registration for examinations

Dates and deadlines winter term 2024/25

Examinations need to be registered.

when: **15.12.2024 - 15.01.2025**

how: Online portal „TUconnect“ at <https://connect.tu-braunschweig.de>


you need: GITZ log-in ID (“y-Nummer”) and password

- Please contact the faculty’s SERVICEteam if any problems occur.
- Examination period: 03.02.2025 – 22.03.2025



Registration for examinations TUconnect

<https://connect.tu-braunschweig.de>

**Technische
Universität
Braunschweig**


Applicants: [Lost your login information?](#)


Home E-mail verification


TUconnect - Your university portal at TU Braunschweig

[Start Page](#) [Applicants](#) [Students](#) [Employees](#) [Login](#)

Choose your portal

**Applicants**
You have selected a degree program and want to apply at TU Braunschweig. >


**Students**
You are already studying at TU Braunschweig and want to use TUconnect's student self-service features. >


**Employees**
You work at TU Braunschweig and have a corresponding role in the portal. >

Important notice:
Since 02.12.2022, **new functions have been activated** in TUconnect in the area of **examination management** for **students and employees**.
If you experience **technical problems**, please send us an email to it-service-desk@tu-braunschweig.de. We will then process your request as **quickly as possible**.
Please note that due to the current increased volume of requests, processing may take longer than usual.
Thank you for your understanding!

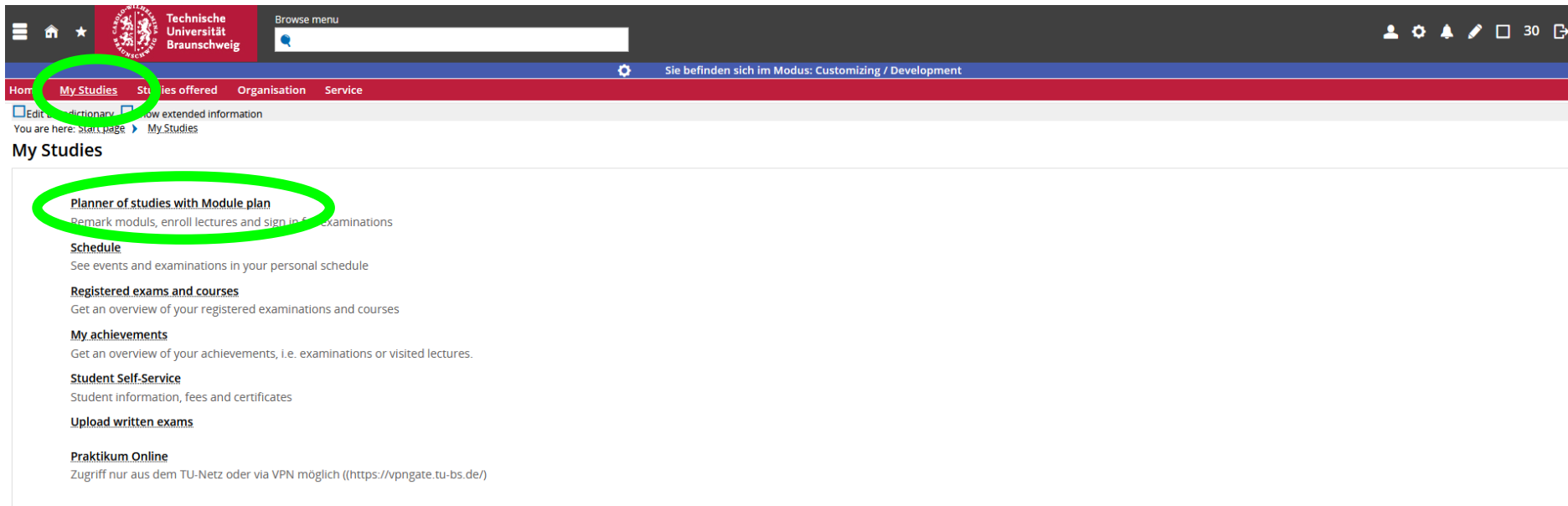
Welcome
Welcome to TUconnect, the TU Braunschweig university portal.
If you are an **applicant**, please switch to the **Applicants** tab to register and apply for admission at TU Braunschweig.
If you are a **student**, you can log in with your y-number. Customize your personal start page for easy access to all of the relevant functions, information and documents for your studies.
As an **employee** from faculties, institutes, examination offices, the Enrollment Office and the International House, you can use different functions and complete tasks after logging in with your GITZ employee ID (depending on your role).
If you work for an external party, such as an insurance agency, you can **verify** the authenticity of enrollment certificates submitted to you [here](#). You will need to enter the verification key printed at the bottom of the certificate.
The **English translation** of TUconnect is currently under construction and may still be incomplete in some parts. In case of doubt the German version is the legally binding one.
We are happy to receive any suggestions for improvement at it-service-desk@tu-braunschweig.de.

HiSinOne

**Technische
Universität
Braunschweig**

**FAKULTÄT FÜR
MASCHINENBAU**

Registration for examinations TUconnect



The screenshot shows the TUconnect web interface. The top navigation bar includes the TU Braunschweig logo, a search bar, and user icons. Below this is a red navigation bar with links: Home, **My Studies**, Studies offered, Organisation, and Service. The 'My Studies' link is circled in green. Below the navigation bar, the 'My Studies' section is displayed, containing several links: **Planner of studies with Module plan** (circled in green), Remark modules, enroll lectures and sign in for examinations, **Schedule**, Registered exams and courses, My achievements, Student Self-Service, Upload written exams, and Praktikum Online. The footer of the page features the HISinOne logo and a language selector set to English.

Technische Universität Braunschweig

Browse menu

Sie befinden sich im Modus: Customizing / Development

Home **My Studies** Studies offered Organisation Service

☐ Edit dictionary ☐ Show extended information

You are here: [Start page](#) > [My Studies](#)

My Studies

Planner of studies with Module plan
Remark modules, enroll lectures and sign in for examinations

Schedule
See events and examinations in your personal schedule

Registered exams and courses
Get an overview of your registered examinations and courses

My achievements
Get an overview of your achievements, i.e. examinations or visited lectures.

Student Self-Service
Student information, fees and certificates

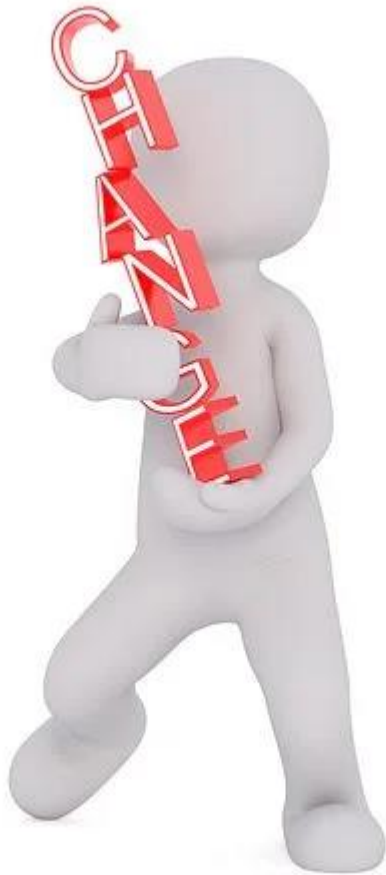
Upload written exams

Praktikum Online
Zugriff nur aus dem TU-Netz oder via VPN möglich (<https://vpngate.tu-bs.de/>)

HISinOne

Default language
English

Deregistration from examinations



Deregistration from examinations

Deadlines

Examination deregistration

when: Examination registration has to be withdrawn by the end of the penultimate day before the date of the examination.

how: online at <https://connect.tu-braunschweig.de>

Sa	So	Mo	Di	Mi	Do	Fr	Sa
A							
	A						
		A					
			A				
				A			
					A		

Prüfungstag

A - Letzter Abmeldetag

➤ Please contact the faculty's SERVICEteam if any problems occur.



Deregistration from examinations

Deadlines in case of illness / medical certificate

Examination deregistration in case of illness

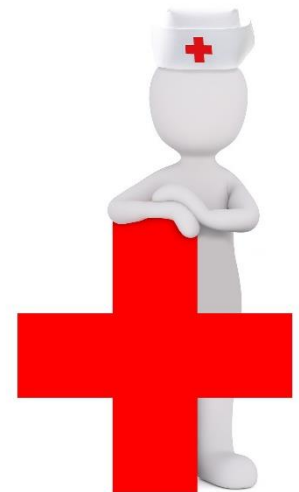
when: A medical certificate and the completed deregistration form need to be submitted to the Faculty's Office by the end of the third working day (date of the examination = first day, Saturdays are not considered working days). The date of the receipt stamp or, if sent by post, the date of the postmark is considered the decisive factor.

how: Documents can be handed in in-person at the SERVICEpoint during office hours. After hours they can either be posted in the faculty's mailbox (at the entrance of the faculty's office) or sent by post.

Do	Fr	Sa	So	Mo	Di	Mi	Do	Fr	Sa
P				A					
	P				A				
		P				A			
				P		A			
					P		A		
						P		A	

P – Prüfungstag

A – Attest muss bei Geschäftsstelle vorliegen



A small request...

Please fill in the **“Evaluation First semester” / “Erstsemesterumfrage”**, for which you have already received a link. Thanks!



- Please check the faculty's and the university's central websites for any news regarding your studies and your study programme.
- Good luck for your examinations.
- Wishing you peaceful holidays and a Happy New Year.

Best wishes

Your Faculty's Office

